

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 26 JULY 2012 FROM 10AM IN ROOMS A & B, CLINICAL EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL*

AGENDA

****Please take papers as read***

Item no.	Item	Paper ref:	Lead	Discussion time
1.	APOLOGIES FOR ABSENCE AND WELCOME To receive apologies for absence, including Mr J Birrell, Interim Chief Executive and Ms K Bradley, Director of Human Resources. Ms E Stevens, Deputy Director of Human Resources will attend in Ms Bradley's absence.	-	Chairman	-
2.	DECLARATION OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
3.	CHAIRMAN'S ANNOUNCEMENTS		Chairman	10am – 10.02am
4.	MINUTES			
	Minutes of the 28 June 2012 meeting. <i>For approval</i>	A	Chairman	10.02am – 10.03am
5.	MATTERS ARISING			
	Matters arising from the 28 June 2012 meeting. <i>For approval</i>	B	Chairman	10.03am – 10.15am
6.	MONTHLY REPORT FROM THE CHIEF EXECUTIVE – JULY 2012 UPDATE <i>For discussion</i>	C	Acting Chief Executive	10.15am – 10.25am
7.	SAFE AND SUSTAINABLE – CHILDREN'S CARDIAC SURGERY SERVICES <i>For discussion</i>	D	Director of Strategy	10.25am – 10.45am
8.	QUALITY AND PERFORMANCE			
8.1	EMERGENCY CARE UPDATE AND LLR EMERGENCY CARE SYSTEM INTERFACE <i>For assurance</i>	E & E1	Medical Director/ Chief Operating Officer/Chief Nurse/ Managing Director, West Leicester CCG	10.45am – 11.15am
8.2	BUSINESS CASE FOR WOMEN'S SERVICES <i>For approval</i>	F	Director of Finance and Procurement	11.15am – 11.35am

8.3	MONTH 3 QUALITY AND PERFORMANCE REPORT INCLUDING THE PROVIDER MANAGEMENT RETURN <i>For assurance and approval of the PMR</i> Consideration of this item will be structured as follows:-	G – J	Executive Directors	11.35am – 12.05pm
8.3.1	The Non-Executive Director Chairs of the GRMC and Finance and Performance Committee will be invited to comment verbally on the month 3 position, as considered at their meetings on 23 and 25 July 2012 respectively. Minutes of their Committee meetings held on 25 and 27 June 2012 respectively are also attached for noting and endorsement of any recommendations, as are the 25 June 2012 Workforce and Organisational Development Committee Minutes .		GRMC and Finance and Performance Committee Non-Executive Director Chairs	
8.3.2	Lead Executive Directors (Chief Operating Officer/Chief Nurse/Medical Director, Director of Human Resources and Director of Finance and Procurement) will then be invited to comment on their respective sections of the month 3 report.		Executive Directors	
8.3.3	All Trust Board members will then be invited to make any further comments/queries on the month 3 report and approve the PMR return.		All Trust Board members	
9.	RISK			
9.1	STRATEGIC RISK REGISTER/BOARD ASSURANCE FRAMEWORK <i>For discussion and assurance</i>	K	Medical Director	12.05pm – 12.25pm
10.	REPORTS FROM BOARD COMMITTEES			12.25pm – 12.27pm
10.1	AUDIT COMMITTEE Minutes of the 4 September 2012 meeting will be submitted to the 27 September 2012 Trust Board.		-	
10.2	RESEARCH AND DEVELOPMENT COMMITTEE Minutes of the 13 August 2012 meeting (11 June 2012 and 9 July 2012 meetings cancelled) will be submitted to the 30 August 2012 Trust Board.		-	
11.	TRUST BOARD BULLETIN – JULY 2012	L	-	
12.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING		Chairman	12.27pm – 12.47pm
13.	ANY OTHER BUSINESS		Chairman	12.47pm – 12.49pm
14.	DATE OF NEXT MEETING			
	Thursday 30 August 2012 from 10am in rooms 2 & 3, Clinical Education Centre, Glenfield Hospital.			
15.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies			

	(Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 16-25).			
15 minute comfort break				
16.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
17.	CONFIDENTIAL MINUTES Confidential Minutes of the 28 June 2012 meeting. <i>For approval</i>	M	Chairman	1.05pm – 1.07pm
18.	MATTERS ARISING Confidential matters arising from the 28 June 2012 meeting. <i>For approval</i>	N	Chairman	1.07pm – 1.17pm
19.	REPORT FROM THE DIRECTOR OF FINANCE AND PROCUREMENT	O	Director of Finance and Procurement	1.17pm – 2.15pm
20.	REPORTS FROM THE DIRECTOR OF STRATEGY	P-P4	Director of Strategy	2.15pm – 3.15pm
21.	REPORT FROM THE MEDICAL DIRECTOR	Q	Medical Director	3.15pm – 3.35pm
22.	CONFIDENTIAL TRUST BOARD BULLETIN	R	-	-
23.	REPORTS FROM BOARD COMMITTEES			3.35pm – 3.40pm
23.1	FINANCE AND PERFORMANCE COMMITTEE Confidential Minutes of the 27 June 2012 meeting. Committee Chair to report verbally on the 26 July 2012 meeting. <i>For noting and endorsement of any recommendations</i>	S	Finance and Performance Committee Chair	
23.2	GOVERNANCE AND RISK MANAGEMENT COMMITTEE Confidential Minutes of the 25 June 2012 meeting. GRMC Chair to report verbally on the 23 July 2012 meeting. <i>For noting and endorsement of any recommendations.</i>	T	GRMC Chair	
23.3	REMUNERATION COMMITTEE Confidential Minutes of the 28 June 2012 meeting.	U	Trust Chairman	
24.	ANY OTHER BUSINESS	-	Chairman	3.40pm – 3.45pm
25.	MEETING EVALUATION	-	Chairman	3.45pm – 3.50pm